



## Welcome to “Night Tracks”

We would like to take this opportunity to thank you for joining us for a Night Tracks Overnight. You will be participating in a fun and educational night at the Zoo. The program emphasizes North American animals and how modern scientists are studying them. You will be provided with a unique adventure that will allow you to learn the role of zoos in education, preservation of species and general wildlife conservation. As part of a ‘scientific team’, participants will simulate tracking an animal through the Zoo using radio tracking devices, identify animals using tracks and other clues, use a map to locate wolf packs and bear sightings, explore the world of nocturnal animals using night vision binoculars, and use compasses to navigate through the Zoo. In addition, participants will learn about various North American animal species, and the environment through conservation-oriented games and animal interaction.

### Night Tracks Overnight Program Schedule\*

- Evenings:** Please arrive promptly at 6:45 PM.  
Please park in the Lion Lot and meet at the Reinberger Education Center to the left of the main gate. An instructor will greet you and show you where to unload your gear.
- 7:00**            **Program begins**
- ◆ Welcome and introduction
  - ◆ Programming: participants will meet some of the Zoo’s small education animals and learn about habitat components and animal interaction.
  - ◆ Snack Break! The Zoo will provide a light evening snack. Participants should eat dinner before arriving at the Zoo. If a participant has special dietary needs, please contact the Education Division prior to your program date. Otherwise, no coolers, drinks, or other food items are permitted. Water bottles are permitted.
  - ◆ Programming: participants will utilize radio telemetry equipment to simulate locating an animal in the Zoo; identify animals using tracks and other clues; track data on wolves and bears in Yellowstone National Park and locate their habitat on a map; and explore areas of the Zoo while on a night hike.
- 11:00**            **Bedtime!**
- ◆ Participants should bring their own sleeping bag and pillows. The Zoo will provide thin camping mats. You are permitted your own mat or air mattress but it needs to sleep the number of people for which it is intended. Electric outlets are limited. Restrooms are within walking distance, but there are no showers.
- Mornings:**
- 7:00**            **Wake up and get ready for the day.**
- ◆ Clean up and pack up gear. Take gear to vehicles.
  - ◆ Breakfast! The Zoo will provide a continental breakfast.
  - ◆ Programming: scavenger hunt compass activity; and opportunity to meet an animal keeper.
- 11:00**            **Program Ends**
- ◆ The Education staff will escort the group to the Zoo main gate by 11:00. If the group is staying in the zoo they will be dismissed from the program ending point.
- \*Times are approximate and programming is subject to change.

## **Guidelines**

**Waiver/emergency treatment release form** must be filled out and signed on both sides. **All participants, children and adults**, are required to have his/her own form. ***Waivers/emergency treatment forms should be sent to the Zoo at the time of final payment.*** No one will be permitted to attend the Night Tracks overnight without a completed waiver/emergency form.

### **What to Bring:**

Sleeping bags and pillows are necessary, as you will be sleeping on the floor. Thin camping mats are provided. You are permitted your own mat or air mattress but it needs to sleep the number of people for which it is intended. Electric outlets are limited.

Please be sure to pack appropriate clothing (sleepwear, change of clothes, toiletries, outdoor garments, and comfortable shoes). Unless weather is severe, we will continue with the outdoor portion of our program. Please note that a large amount of the program consists of outdoor activities such as hiking; please contact the Education Division prior to your program, if you have any limitations.

Medications - the Zoo will not be responsible for the dispensing of any medications. It will be the responsibility of the chaperone of the group.

## **To ensure that your overnight runs smoothly, please read the following information:**

- ◆ Participants must be at least six years old to participate.
- ◆ We reserve the right to re-assign your sleeping area or reschedule your overnight if we have fewer than 15 campers registered
- ◆ Due to security reasons, we cannot accommodate any participant needing to arrive or leave between the hours of 7:30 PM – 7:30 AM. If a member of your group needs to leave before the program is finished, please make arrangements prior to your overnight.
- ◆ If you are bringing more than 10 children, one chaperone per every ten children will be admitted free.
- ◆ Your **non-refundable** deposit, of 25% of your total, will be deducted from your total overnight fee. The remainder of your fee of \$38 per person should be paid at least 30 days prior to your camp-in date. Checks should be made payable to Cleveland Metroparks Zoo. **One check per group, please.** ***Waivers/medical release forms are also due at this time.***
- ◆ To ensure that you are provided with an adequate number of instructors and proper amount of food, you must contact the Education Division with any changes in the number of participants. You may make changes in your group size only if there is space available from the time of registration until your final payment is due 30 days in

advance of the program. This must be done by contacting the registration department.

- ◆ If a participant becomes ill during any part of the program, we will assist them in making arrangements to get home. Please make sure that all children have their waiver forms filled out with phone numbers of someone who can be reached during their stay at the Zoo.
- ◆ Participants are welcome to stay in The Rainforest and/or Zoo immediately following their program, if they choose. However, participants must have means to store their gear. If the equipment needs to be stored at our facility arrangements must be made when the program is booked.

If you need more information, please call the Education Division at (216) 635-3391. In case of an emergency during the overnight, campers can be reached through the Ranger Department at (440) 331-5530.

**Thank you for enrolling your group for our Night Tracks Program. This is a unique opportunity to learn about wildlife conservation and zoo philosophy. In order to maintain the quality of our program, our reservation schedule is as follows:**

### **Important! Program Checklist**

**Upon Registration**  
Your camp-in deposit must be paid. A 25% deposit of your total fee is required. **The non-refundable deposit will be put toward your final payment.**  
**We reserve the right to re-assign your sleeping area or reschedule your overnight if we have fewer than 15 campers registered**

**60 Days Before Your Program Date**  
This is the last day you may change your program date and utilize your current deposit. After this date your deposit cannot be used towards another date.

**30 Days Before Your Program Date**  
**A final count of participants, final payment and waivers are due.** If this information is not received within this time frame, your reservation will be canceled and you will lose your non-refundable deposit. You have until this time to make changes in your group size, only if room is available as verified by the registration department. If you can provide a roster of participants it will make any questions about participants or waivers easier to answer.

**14 Days Before Your Program**  
Any changes in your program roster should be made by this time, (for example if you are exchanging one camper for another with no number changes.)

**The Night of the Program**  
No additional campers will be accepted on the day of the program. There will be no refunds for no-shows.

**Please review the above policies carefully.** If you have any questions, please contact the reservation department at (216) 635-3391.

TO CALCULATE PAYMENT

Your deposit is 25% of your total fee.

One adult per every ten children will be admitted free. For example: if your group has 29 children and 6 adults; 2 adults will be admitted free and the additional four adults would pay. Your group would have a total of 33 paying people.

Please use the following formula to calculate your final payment amount.

EXAMPLE: 29 children and 6 adults = 35 participants minus 2 adults free equals  
 33 total paying participants  
 @ \$38 per person  
 =====  
 \$1,254.00 Total amount due  
 - 313.50 Deposit  
 =====  
 \$940.50 Final payment due

Number of Children	_____	Overnight Date: _____
Number of Adults	+ _____	_____
Total in Group	= _____	
Number of Free Adults	- _____	
Number of Paying Participants	= _____	
@\$38 Per Participant	x <u>\$ 38</u>	
Total Amount Due	= _____	
Deposit 25% of total	- _____	_____
Final Payment Due	= _____	Due on _____

**Please note:** Chaperones will not be admitted free until your group has ten children registered. For example: if your group has 9 children and 5 adults, your group would be required to pay for all fourteen people with no free adult. There are no free participants if all participants are adults.

☐☐☐ PARTICIPANT COPY ☐☐☐

### Night Tracks

Please fill in and return with your deposit.

Estimate: Number of Kids \_\_\_\_\_ Number of Adults \_\_\_\_\_ Total in Group \_\_\_\_\_  
(Must be at least six years old.)

Age of Children \_\_\_\_\_ Deposit Amount \_\_\_\_\_

Final Payment Due \_\_\_\_\_ Amount Due \_\_\_\_\_  
 Check/Money Order **(One check per group)**     VISA     MasterCard     Discover

Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Security Code \_\_\_\_\_ Signature \_\_\_\_\_

Billing address for credit card: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Group Leader Name \_\_\_\_\_ Name of Group \_\_\_\_\_

Please Print

Please Print

Mail to: Cleveland Metroparks Zoo, Education Division, 3900 Wildlife Way, Cleveland OH 44109 or Fax to: (216) 661-3312.

## **Guidelines for Parents and Chaperones\***

1. One adult chaperone per ten children is required.
2. Participants must be at least 6-years old
3. Chaperones must be a minimum of 18-years old.
4. A waiver form is required for each participant.
5. Chaperones must accompany campers throughout the entire program.
6. Chaperones are responsible for the management of the campers, including any necessary disciplinary measures. Chaperones are also required to enforce regulations regarding Zoo property and equipment.
7. Everyone, including chaperones, must follow instructions of the Zoo staff.
8. All participants must take part in all scheduled activities. No one may remain in the building during the outdoor activities.
9. No smoking or drinking of alcoholic beverages allowed.
10. No coolers, drink items, or food items are permitted. Water bottles may to be brought to the program. Snacks for medical reasons are allowed.
11. No television, video games, radio/CD/tape players, or flashlights please. Cameras are allowed
12. Children participants are not permitted to bring cell phones. Adult participants may bring cell phones for emergency purposes only. In case of an emergency, campers can be reached through the Ranger Department at (440) 331-5530.
13. No running or horseplay throughout the Zoo or Rainforest.
14. If a child is being picked up from the Zoo when the program is completed at 11:00 the chaperone and child will be escorted to the Main Gate of the Zoo where they will await the arrival of the child's parent.
15. Thin camping mats are provided, participants may bring their own mats or air mattresses. Whatever is brought in must sleep the number of people it is intended for (i.e., if it is a double air mattress two people must sleep on it). Remember space is limited.

**\*Please make a copy of these guidelines and distribute to each chaperone.**